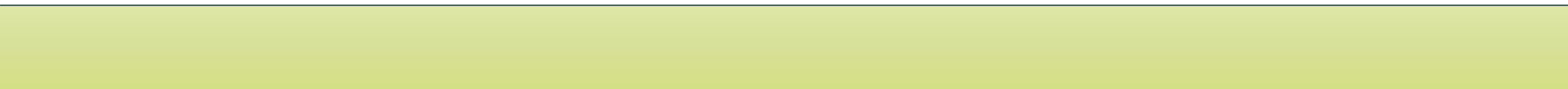




Gaines Town Board

July 8th, 2019



Agenda

- Pledge to the Flag and moment of silence
- Organizational Meeting Items
- Approval of Previous Meeting Minutes
- Town Clerk's Report
- Supervisor's Report
- Highway Superintendent's Report
- Approval of Abstracts

Agenda

- Award of Parking Lot Sealing and Striping Bid
- Opening and Award of bids for sale of surplus items
- Acknowledging date for Zoning Update Public Meeting
- Offering Thank You to Panek Family for assistance with Canal Access at Gaines Basin Road



Approval of Minutes

- Minutes of the June 10th Board Meeting

Town Clerk's Report

• Zoning and Building Permits	\$879.80
• Dog Licenses	\$144.00
• Conservation	\$1.66
• Marriage Certificates and Licenses	\$62.50
• Cemetery Services	\$1,000.00
• Total Remitted to other entities	\$126.84
• Total Remitted to Town	\$2,087.96

Supervisor's Report

- General Fund – Town wide
 - \$352,093.68
- General Fund – Outside Village
 - \$58,296.28
- Highway Fund – Town wide
 - \$419,234.10
- Highway Fund – Outside Village
 - \$158,356.89
- Water District 1: \$(10,254.67)
- Water District 2: \$30,094.75
- Water District 3: \$22,351.48
- Water District 4: \$151,229.10
- Water District 5: \$170,476.68
- Water District 6: \$7,138.17
- Water District 7: \$38,540.87
- Water District 8: \$70,546.40
- Water District 9: \$70,503.11
- Water District 10: \$73,124.50



Highway Superintendent's Report

Approval of Abstracts

General Fund	\$11,085.25
Highway Fund	\$85,078.92
Water Fund	\$1,594.59



Authorize sale by bid of Surplus

Acknowledge Date for Public Meeting

- Zoning Advisory Committee has substantially completed their work
- Public Meeting scheduled for August 5th, 2019 @ 7:00 PM to present to the public
- Further action (revisions, approvals, etc.) to occur later on timeline determined by ZBA and Town Board

Offering Thanks to Panek Family



Offering Thanks to Panek Family



Offering Thanks to Panek Family



Offering Thanks to Panek Family





Other New Business from the Board



Privilege of the Floor

Adjournment

- Next meeting of the Gaines Town Board will be held on **Monday, August 5th, 2019 at 6:00 PM.** *(Note change from normal schedule)*
- Thank you for your attendance!



Mid-year key financial review
Focus on Expenses

TOWN OF GAINES

OVERVIEW - GOVERNMENT FINANCES

"A" Fund – GENERAL FUND

Expenses that are incurred for all residents in the town
(but aren't highway related)

"B" Fund – TOWN OUTSIDE VILLAGE (In-Town)

Expenses that are incurred only for residents outside the village
(but aren't highway related)

"DA" Fund – HIGHWAY FUND

Highway Expenses that are incurred for all residents in the town

"DB" Fund – OUTSIDE VILLAGE HIGHWAY FUND

Highway Expenses that are incurred only for residents outside the village

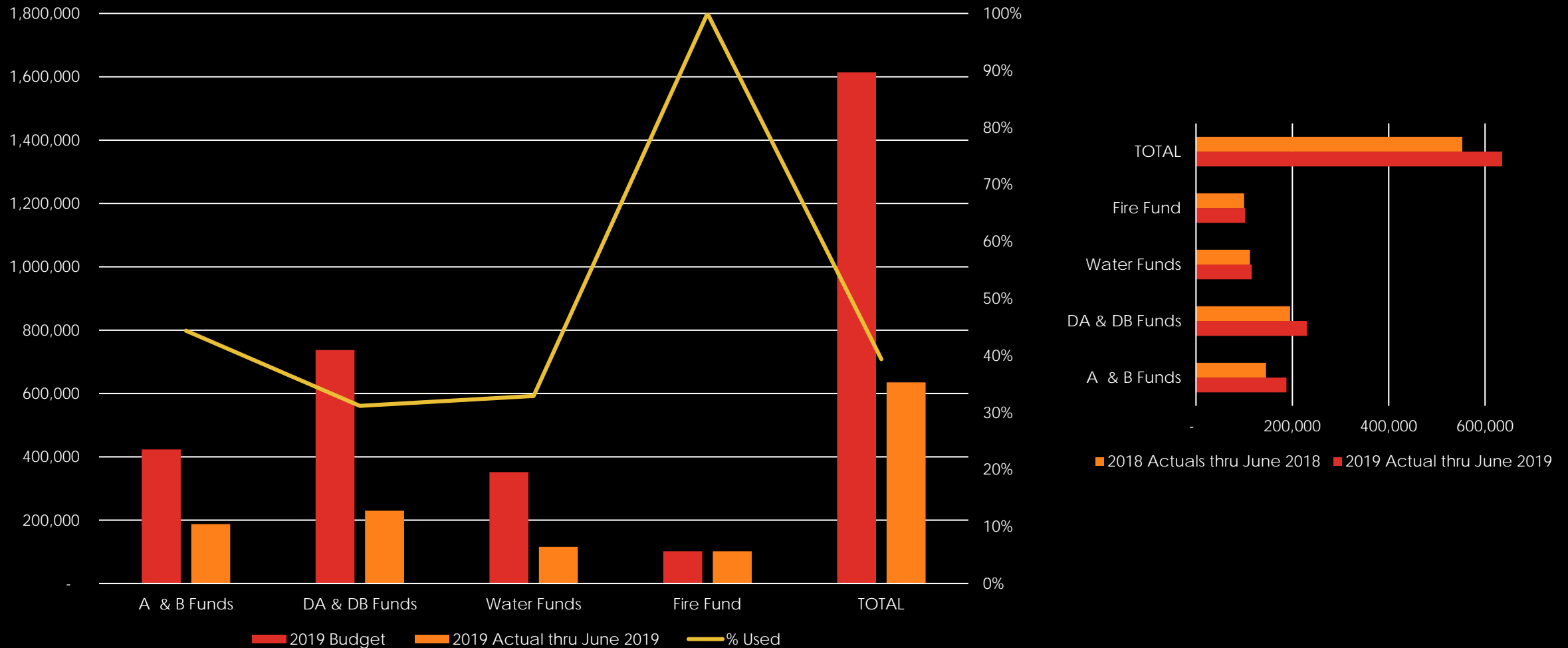
"SW" Funds – Water District Funds

Expenses that are incurred only for residents in a special water line district.

Gaines currently has ten (10) different water districts

BUDGET VS ACTUAL – BY FUND

6/30/19



OVERVIEW – MAIN CATEGORIES OF EXPENSES

General Government Support

Town Board, Supervisor, Town Clerk, Judicial, Assessment, Code Enforcement, Legal, Town Hall, Election, Central Services

Public Safety

Traffic Control, Animal Control, Safety Inspection

Transportation

Streets and Highway related activities

Culture and Recreation

Youth & Senior related services, History preservation costs

Home and Community

Zoning services, Cemetery maintenance

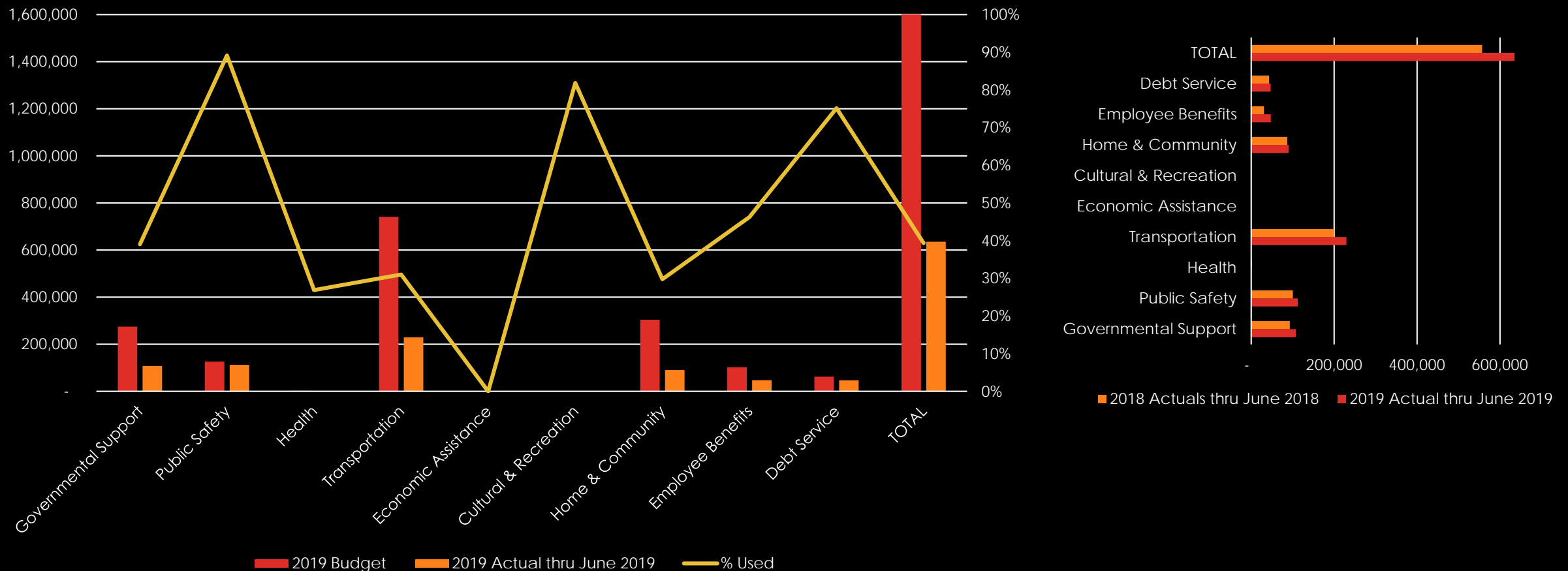
Debt Service

Bond or related debt principal and interest

Employee Benefits

Retirement, Employer Social Security, Worker's Comp, Disability, Health Insurance

BUDGET VS ACTUAL – BY CATEGORY OF EXPENSE - 6/30/19



OVERVIEW – TYPES OF EXPENSES

Categories

General Government
Public Safety
Health
Transportation
Culture and Recreation
Home and Community

Personnel Expenses – “.1” Expenses - Wages

Capital Expenses – “.2” Expenses - Equipment

Contractual Expenses – “.4” Expenses – Ex: Non-Payroll (Items bought or Outside services used)

Debt Services

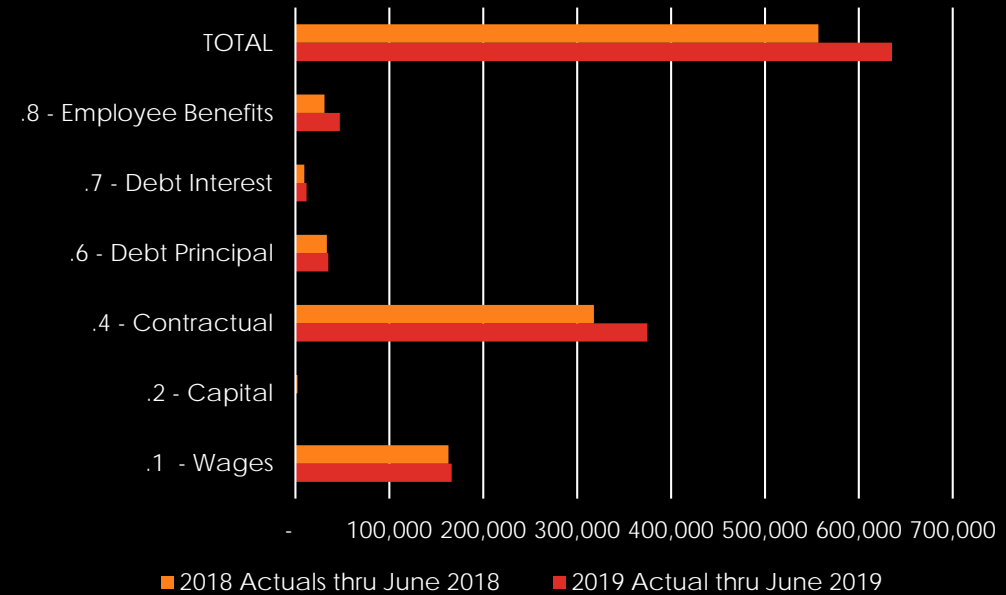
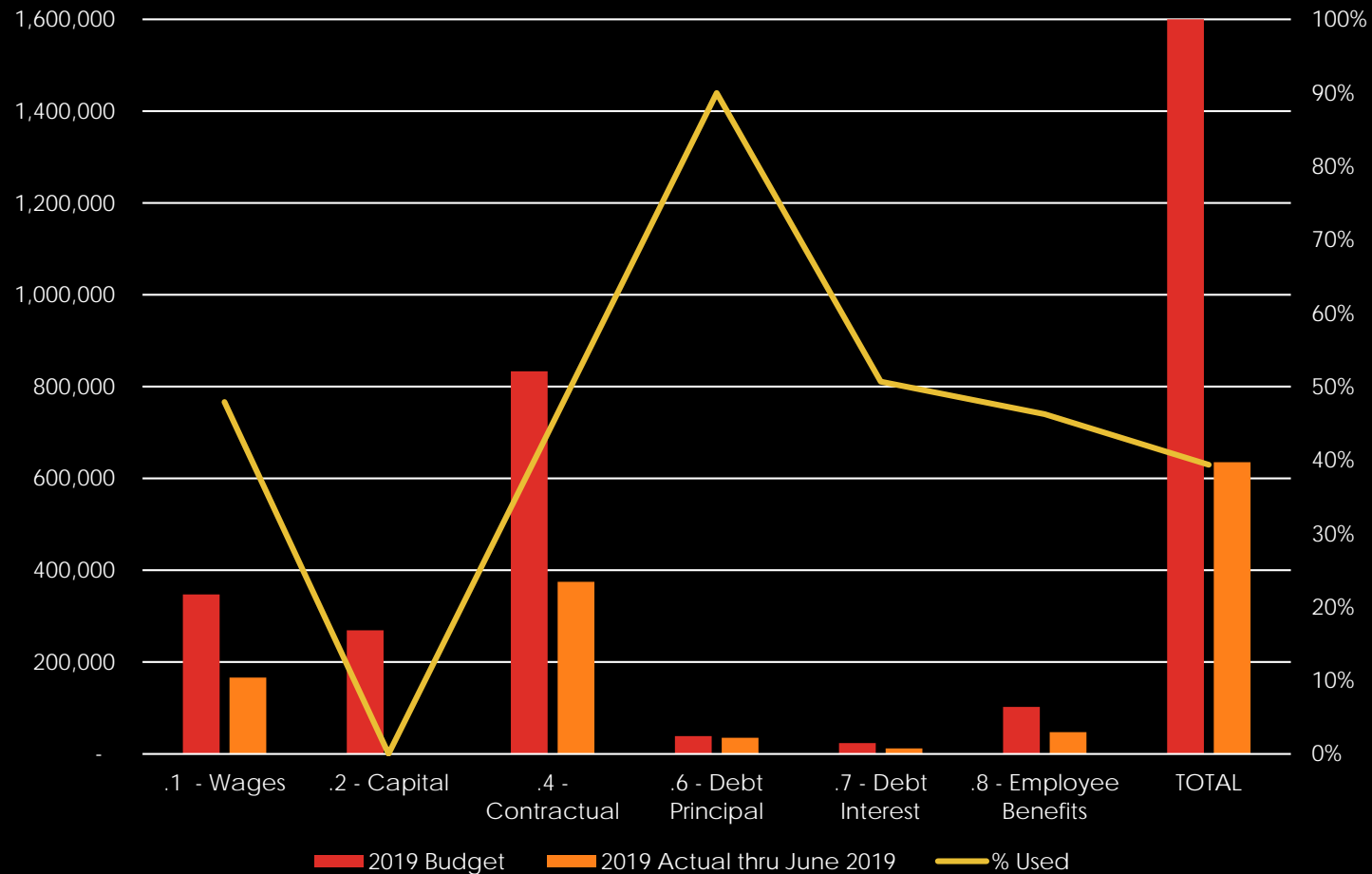
Debt Principal – “.6” Expenses – Ex: Principal paid on a Bond to build a water district

Debt Interest – “.7” Expenses – Ex: The interest related to the debt to build a water district

Employee Benefits

Employee Benefits – “.8” Expenses – Medical, Employer Social Security, Retirement costs

BUDGET VS ACTUAL – BY TYPE OF EXPENSE 6/30/19



J-CO DRIVEWAY SEALING

12990 RIDGE ROAD W

ALBION, NY 14411

PHONE: (585) 750-4272

CUSTOMER

Town of Gaines
14087 Ridge Rd
Albion, NY 14411

LOCATION

14087 Ridge Rd
Ottercreek Upper & Lower

INVOICE # JOB PROPOSAL ONLY

DESCRIPTION	MATERIALS	TOTAL
Weed Eat All Edges Power Broom All Dirt Air Broom Clean Apply Premium Grade Sealer Layout & Stripe All Lots		1,100.00 Tax Exempt

NET DUE 30 DAYS

Methods of Payment Include:

Personal Check - Cashiers Check - Money Order
Credit/Debit Card (2% Process Fee) - Cash

Please make checks payable to **Jeffrey Colonna**

Date: 5/20/2019

Check # _____

Thank you for your business!

Town Of Gaines
Supervisor's Report

GENERAL FUND TOWNWIDE

Balance Sheet

June 30, 2019

Assets	A200	Cash	\$	352,093.68
	A380	Accounts Receivable	\$	-
	A480	Prepaid Expenses	\$	-
		Total Assets	\$	352,093.68
Liabilities & Fund Balance				
	A601	Accrued Liabilities	\$	1,285.25
		Total Liabilities	\$	1,285.25
		Fund Balance	\$	350,808.43
		TOTAL LIABILITIES & FUND BALANCE	\$	352,093.68
		Cash Receipts Summary	\$	307,865.19
		Cash Disbursements Summary	\$	166,110.01

IN TOWN

Balance Sheet

June 30, 2019

Assets	B200	Cash	\$	58,296.28
	B380	Accounts Receivable	\$	-
	B480	Prepaid Expenses	\$	-
		Total Assets	\$	58,296.28
Liabilities & Fund Balance				
	B601	Accrued Liabilities	\$	-
		Total Liabilities	\$	-
		Fund Balance	\$	58,296.28
		TOTAL LIABILITIES & FUND BALANCE	\$	58,296.28
		Cash Receipts Summary	\$	19,945.55
		Cash Disbursements Summary	\$	21,583.34

HIGHWAY FUND TOWNWIDE

Balance Sheet

June 30, 2019

Assets	DA200	Cash	\$	416,384.54
	DA391	Due from Other Funds	\$	2,848.56
	DA480	Prepaid Expenses	\$	1.00
		Total Assets	\$	419,234.10
Liabilities & Fund Balance				
	DA601	Accrued Liabilities	\$	-
		Total Liabilities	\$	-
		Fund Balance	\$	419,234.10
		TOTAL LIABILITIES & FUND BALANCE	\$	419,234.10
		Cash Receipts Summary	\$	290,191.59
		Cash Disbursements Summary	\$	174,936.28

Town Of Gaines
Supervisor's Report

IN TOWN HIGHWAY

Balance Sheet

June 30, 2019

Assets	DB200	Cash	\$	156,697.38
	DB391	Due from Other Funds	\$	1,659.51
	DB480	Prepaid Assets	\$	-
		Total Assets	\$	158,356.89
Liabilities & Fund Balance				
	DB601	Accrued Laibilities	\$	-
		Total Liabilities	\$	-
		Fund Balance	\$	158,356.89
		TOTAL LIABILITIES & FUND BALANCE	\$	158,356.89
		Cash Receipts Summary	\$	83,194.86
		Cash Disbursements Summary	\$	54,918.13

WATER DISTRICT NO.1

Balance Sheet

June 30, 2019

Assets	SW1-200	Cash	\$	(10,211.92)
	SW1-350	Water Rent Receivable	\$	(42.75)
	SW1-480	Prepaid Assets	\$	-
		Total Assets	\$	(10,254.67)
Liabilities & Fund Balance				
	SW1-601	Accrued Liabilities	\$	-
		Total Liabilities	\$	-
		Fund Balance	\$	(10,254.67)
		TOTAL LIABILITIES & FUND BALANCE	\$	(10,254.67)
		Cash Receipts Summary	\$	22,169.13
		Cash Disbursements Summary	\$	24,118.54

WATER DISTRICT NO. 2

Balance Sheet

June 30, 2019

Assets	SW2-200	Cash - Checking	\$	29,857.52
	SW2-350	Water Rent Receivable	\$	237.23
	SW2-480	Prepaid Assets	\$	-
		Total Assets	\$	30,094.75
Liabilities & Fund Balance				
	SW2-601	Accrued Liabilities	\$	-
		Total Liabilities	\$	-
		Unexpended Fund Balance	\$	30,094.75
		TOTAL LIABILITIES & FUND BALANCE	\$	30,094.75
		Cash Receipts Summary	\$	14,169.21
		Cash Disbursements Summary	\$	10,563.09

Town Of Gaines
Supervisor's Report

WATER DISTRICT NO. 3

Balance Sheet

June 30, 2019

Assets	SW3-200	Cash - Checking	\$	21,707.75
	SW3-350	Water Rent Receivable	\$	643.73
	SW3-480	Prepaid Assets	\$	-
		Total Assets	\$	22,351.48
Liabilities & Fund Balance				
	SW3-601	Accrued Liabilities	\$	-
		Total Liabilities	\$	-
		Unexpended Fund Balance	\$	22,351.48
		TOTAL LIABILITIES & FUND BALANCE	\$	22,351.48
		Cash Receipts Summary	\$	8,785.68
		Cash Disbursements Summary	\$	9,827.11

WATER DISTRICT NO. 4

Balance Sheet

June 30, 2019

Assets	SW4-200	Cash - Checking	\$	151,219.80
	SW4-350	Water Rent Receivable	\$	9.30
	SW4-480	Prepaid Assets	\$	-
		Total Assets	\$	151,229.10
Liabilities & Fund Balance				
	SW4-601	Accrued Liabilities	\$	-
		Total Liabilities	\$	-
		Unexpended Fund Balance	\$	151,229.10
		TOTAL LIABILITIES & FUND BALANCE	\$	151,229.10
		Cash Receipts Summary	\$	8,090.60
		Cash Disbursements Summary	\$	7,351.43

WATER DISTRICT NO. 5

Balance Sheet

June 30, 2019

Assets	SW5-200	Cash - Checking	\$	170,452.58
	SW5-350	Water Rent Receivable	\$	24.10
	SW5-480	Prepaid Assets	\$	-
		Total Assets	\$	170,476.68
Liabilities & Fund Balance				
	SW5-601	Accrued Liabilities	\$	-
		Total Liabilities	\$	-
		Unexpended Fund Balance	\$	170,476.68
		TOTAL LIABILITIES & FUND BALANCE	\$	170,476.68
		Cash Receipts Summary	\$	32,372.44
		Cash Disbursements Summary	\$	26,222.61

Town Of Gaines
Supervisor's Report

WATER DISTRICT NO. 6

Balance Sheet

June 30, 2019

Assets	SW6-200	Cash - Checking	\$	6,832.27
	SW6-350	Water Rent Receivable	\$	305.90
	SW6-480	Prepaid Assets	\$	-
		Total Assets	\$	7,138.17
Liabilities & Fund Balance				
	SW6-601	Accrued Liabilities	\$	-
		Total Liabilities	\$	-
		Unexpended Fund Balance	\$	7,138.17
		TOTAL LIABILITIES & FUND BALANCE	\$	7,138.17
		Cash Receipts Summary	\$	8,640.95
		Cash Disbursements Summary	\$	6,863.43

WATER DISTRICT NO. 7

Balance Sheet

June 30, 2019

Assets	SW7-200	Cash - Checking	\$	38,564.58
	SW7-350	Water Rent Receivable	\$	(23.71)
	SW7-480	Prepaid Assets	\$	-
		Total Assets	\$	38,540.87
Liabilities & Fund Balance				
	SW7-601	Accrued Liabilities	\$	-
		Total Liabilities	\$	-
		Unexpended Fund Balance	\$	38,540.87
		TOTAL LIABILITIES & FUND BALANCE	\$	38,540.87
		Cash Receipts Summary	\$	7,845.39
		Cash Disbursements Summary	\$	8,259.76

WATER DISTRICT NO. 8

Balance Sheet

June 30, 2019

Assets	SW8-200	Cash - Checking	\$	70,584.65
	SW8-350	Water Rent Receivable	\$	(38.25)
	SW8-480	Prepaid Assets	\$	-
		Total Assets	\$	70,546.40
Liabilities & Fund Balance				
	SW8-601	Accrued Liabilities	\$	-
		Total Liabilities	\$	-
		Unexpended Fund Balance	\$	70,546.40
		TOTAL LIABILITIES & FUND BALANCE	\$	70,546.40
		Cash Receipts Summary	\$	9,901.75
		Cash Disbursements Summary	\$	3,907.06

Town Of Gaines
Supervisor's Report

WATER DISTRICT NO. 9

Balance Sheet		June 30, 2019	
Assets			
	SW9-200	Cash - Checking	\$ 70,329.91
	SW9-350	Water Rent Receivable	\$ 173.20
	SW9-480	Prepaid Assets	\$ -
		Total Assets	\$ 70,503.11
Liabilities & Fund Balance			
	SW9-601	Accrued Liabilities	\$ -
		Total Liabilities	\$ -
		Unexpended Fund Balance	\$ 70,503.11
		TOTAL LIABILITIES & FUND BALANCE	\$ 70,503.11
		Cash Receipts Summary	\$ 10,219.60
		Cash Disbursements Summary	\$ 8,247.33

WATER DISTRICT NO. 10

Balance Sheet		June 30, 2019	
Assets			
	SW10-200	Cash - Checking	\$ 73,118.42
	SW10-350	Water Rent Receivable	\$ 6.08
	SW10-480	Prepaid Assets	\$ -
		Total Assets	\$ 73,124.50
Liabilities & Fund Balance			
	SW10-601	Accrued Liabilities	\$ -
		Total Liabilities	\$ -
		Unexpended Fund Balance	\$ 73,124.50
		TOTAL LIABILITIES & FUND BALANCE	\$ 73,124.50
		Cash Receipts Summary	\$ 21,297.22
		Cash Disbursements Summary	\$ 10,368.93

H - Capital - Water District #7

Balance Sheet		June 30, 2019	
Assets			
	H7-200	Cash - Checking	\$ -
	H7-350	Water Rent Receivable	\$ -
		Total Assets	\$ -
Liabilities & Fund Balance			
	H7-626	BAN Payable	\$ 55,995.00
		Total Liabilities	\$ 55,995.00
		Unexpended Fund Balance	\$ (55,995.00)
		TOTAL LIABILITIES & FUND BALANCE	\$ -
		Cash Receipts Summary	\$ 4,327.00
		Cash Disbursements Summary	\$ -

Town Of Gaines
Supervisor's Report

FIRE PROTECTION

Balance Sheet

June 30, 2019

Assets	SF-200	Cash - Checking	\$	-
		Total Assets	\$	-
Liabilities & Fund Balance				
	SF-601	Accrued Liabilities	\$	-
		Total Liabilities	\$	-
		Unexpended Fund Balance	\$	-
		TOTAL LIABILITIES & FUND BALANCE	\$	-
		Cash Receipts Summary	\$	102,000.00
		Cash Disbursements Summary	\$	102,000.00

TRUST & AGENCY

Balance Sheet

June 30, 2019

Assets	TA-200	Cash - Checking	\$	3,324.27
		Total Assets	\$	3,324.27
Liabilities & Fund Balance				
	TA-601	Accrued Liabilities	\$	3,324.27
		Total Liabilities	\$	3,324.27
		Unexpended Fund Balance	\$	-
		TOTAL LIABILITIES & FUND BALANCE	\$	3,324.27
		Cash Receipts Summary	\$	-
		Cash Disbursements Summary	\$	-