

# Town of Gaines Regular Board Meeting

February 14, 2017

A Regular Town Board Meeting of the Town of Gaines, County of Orleans and the State of New York was held at the Gaines Town Hall, 14087 Ridge Road, Gaines, New York on the 14<sup>th</sup> day of February 2017.

PRESENT: Carol Culhane ----- Supervisor  
James Kirby ----- Councilperson  
Mary Neilans ----- Councilperson  
Sue Smith ----- Councilperson  
Ron Mannella ----- Highway Superintendent  
Sharon Harding ----- Town Clerk  
Andrew Meier ----- Attorney for the Town

EXCUSED: Richard DeCarlo ----- Councilperson

OTHERS PRESENT: Dan Strong, Marilyn Miller, Connie Mosher, Larry Williams, Jerry Culhane, Lorienda Smith, Lisa Mannella, Tibbs Ahlberg

Supervisor Culhane called the meeting to order at 7:00PM with the Pledge to the Flag.

## RESOLUTION 10- 17

### **APPROVAL OF MINUTES - JANUARY 10, 2017**

On a motion of Councilperson Neilans, seconded by Councilperson Kirby the following was

ADOPTED           Ayes   4       Culhane, Kirby, Neilans, Smith  
                      Nays   0

Resolved that the minutes of the January 10, 2017 meeting are approved as presented.

## RESOLUTION 11- 17

### **APPROVAL OF ABSTRACTS**

On a motion of Councilperson Neilans, seconded by Councilperson Smith the following was

ADOPTED           Ayes   4       Culhane, Kirby, Neilans, Smith  
                      Nays   0

Resolved that the bills on Abstract #2 Vouchers; General-\$13,446.58, Highway-\$4927.16 and Water- \$65,741.57 will be paid as presented.

# Town of Gaines Regular Board Meeting

---

February 14, 2017

## RESOLUTION 12- 17

### **BAS ADDED MODULE FOR SOFTWARE**

On a motion of Councilperson Kirby, seconded by Councilperson Neilans the following was

ADOPTED           Ayes 4       Culhane, Kirby, Neilans, Smith  
                      Nays 0

Resolved that the module for BAS will be added.

### **Intergrow Appraisal**

After speaking with towns doing business with Intergrow and seeing a potential for concerns in future tax revenue, Supervisor Culhane advised that the Board consider a professional appraisal of Intergrow to obtain a more accurate assessment for our tax rolls.

## RESOLUTION 13- 17

### **ASH TREE REVENUE**

On a motion of Councilperson Smith, seconded by Councilperson Neilans the following was

ADOPTED           Ayes 4       Culhane, Kirby, Neilans, Smith  
                      Nays 0

Resolved that the diseased ash trees on the Town of Gaines property will be cut down preemptively to provide possible revenue for the town.

### **Intermunicipal Agreement Meter Pits**

Supervisor Culhane asked Water Superintendent Mannella to inform the board of the proposed agreement. Ron explained that he believes this agreement would save the town money by sharing the initial expense of the system between possibly 7 towns, with the Village of Albion being the lead agency and Gaines becoming a secondary agency, billing Murray, Carlton and Ridgeway. Supervisor Culhane expressed some concerns with the agreement. Attorney Andrew Meier will be contacting John Gavenda, the Village of Albion's attorney for further discussion.

# Town of Gaines Regular Board Meeting

---

February 14, 2017

## RESOLUTION 14- 17

### **SHARED SERVICES AGREEMENT WITH COUNTY**

On a motion of Councilperson Smith, seconded by Councilperson Kirby the following was

ADOPTED            Ayes   4        Culhane, Kirby, Neilans, Smith  
                         Nays   0

Resolved that Supervisor Culhane is authorized to sign the shared services agreement with the Orleans County Highway Department.

## RESOLUTION 15- 17

### **HD SUPPLY UPGRADE**

On a motion of Councilperson Smith, seconded by Councilperson Neilans the following was

ADOPTED            Ayes   4        Culhane, Kirby, Neilans, Smith  
                         Nays   0

Resolved that the Town of Gaines will become independent and upgrade to the new meter system reader at an estimated cost of \$35,000.00 + \$1932.50 (computer), with the possibility of a payment plan.

## RESOLUTION 16- 17

### **FIRE HYDRANT METER PURCHASE - ESTIMATES**

On a motion of Councilperson Neilans, seconded by Councilperson Smith the following was

ADOPTED            Ayes   4        Culhane, Kirby, Neilans, Smith  
                         Nays   0

Resolved that the Town of Gaines will purchase meters from Loch City Supply.

# Town of Gaines Regular Board Meeting

---

February 14, 2017

## RESOLUTION 17- 17

### **NEW LIGHTING AT HIGHWAY GARAGE**

On a motion of Councilperson Smith, seconded by Councilperson Kirby the following was

ADOPTED            Ayes   4        Culhane, Kirby, Neilans, Smith  
                             Nays   0

Resolved that the Highway Garage will install LED lighting in the mezzanine at a cost of \$1292.00 (Lighting) + \$360.00 (LED) totaling \$1652.00.

## RESOLUTION 18- 17

### **RON'S RETIREMENT REPORTING**

On a motion of Councilperson Neilans, seconded by Councilperson Kirby the following was

ADOPTED            Ayes   4        Culhane, Kirby, Neilans, Smith  
                             Nays   0

Resolved that Ron Mannella's Retirement Calendar was accepted as submitted.

### **DOT - Shared Services Agreement**

Briefly discussed and determined it would not be beneficial to the Town.

## RESOLUTION 19- 17

### **LAWN MOWING ADVERTISEMENT**

On a motion of Councilperson Neilans seconded by Councilperson Kirby the following was

ADOPTED            Ayes   4        Culhane, Kirby, Neilans, Smith  
                             Nays   0

Resolved that an advertisement will be placed for bids on the upcoming 2017 mowing season, with some changes in specs relating to extended season mowing and special attention to Memorial Day maintenance at the cemetery.

# Town of Gaines Regular Board Meeting

---

February 14, 2017

## **Update on Court Grant**

Four contractors have been contacted to prepare a priority list for the best use of the funds. There has been no bidding at this time. Next phase of the process to begin.

## **Update on Clerk Safety Barrier**

The Safety Barrier will be installed Friday, the 17<sup>th</sup> of February.

## **Privilege from the floor**

Marilynn Miller expressed her appreciation for Carol keeping an eye on Intergrow and looking out for the best interest of the Town.

Lorienda Smith had questions concerning the lawsuit and whether it was covered under the Attorney's errors and omissions insurance. Attorney Meier explained that it was covered under the Municipality's Insurer.

Lorienda Smith asked what money was in reserve? Carol informed her that there was a little over \$1,000,000.00.

Lorienda Smith inquired as to why the public was not informed as to the nature of the executive sessions, it was explained by Supervisor Culhane and Attorney Meier there is no action taken in Executive session and the public is only entitled to a non specific subject of the meeting.

Connie Mosher expressed her appreciation for the fact that the Town taxes have gone down this year even though the County's went up.

RESOLUTION 20- 17

## **EXECUTIVE SESSION**

On a motion of Councilperson Smith, seconded by Councilperson Neilans the following was

ADOPTED    Ayes    4            Culhane, Kirby, Neilans, Smith  
                 Nays    0

Resolved the board will enter into executive session for discussions regarding proposed, pending or current litigation at 7:52 PM.

# Town of Gaines Regular Board Meeting

---

February 14, 2017

## RESOLUTION 21- 17

### **REGULAR SESSION**

On a motion from Councilperson Smith, seconded by Councilperson Neilans the following was

ADOPTED    Ayes    4            Culhane, Kirby, Neilans, Smith  
                 Nays    0

Resolved that the board will enter into regular session at 8:22 PM.

### **MOTION TO ADJOURN**

On a motion from Councilperson Kirby, and seconded by Councilperson Neilans the following was

ADOPTED    Ayes    4            Culhane, Kirby, Neilans, Smith  
                 Nays    0

Resolved that with no further business the February 14, 2017 regular Town Board meeting is adjourned at 8:23PM.

Respectfully Submitted,

Debra S Mitchell  
Gaines Deputy Clerk